

**Unicorn Users' Group International (UUGI) Business Meeting
Feb 19, 2007**

MINUTES

I. The meeting was called to order at 10:23 a.m. MST

II. Approval of Minutes from 2006 Business Meeting

A motion was made by Holly Gordon to approve the minutes from the 2006 UUGI Business Meeting, seconded by Rob Brown. Motion carried.

III. Program Officers Report – Rob Brown and Natalie Palermo

Palermo extended her thanks to her co-chair, Rob Brown. She also thanked all of the presenters, and asked them to stand and be recognized. There are 57 user sessions, 37 SirsiDynix sessions, 13 sharing sessions, and 7 SIG (Special Interest Group) sessions. Palermo asked the attendees to please consider presenting at a future conference.

IV. Enhancement Forums Report – Scott Thomas, read by Debby Conrad

There are three new forum moderators. The last voting deadline was October 2006, which was a bit earlier than usual. This gave SirsiDynix more time to review and post responses to the enhancement forums. Five suggestions are selected to be added to future upgrades. There are plans to integrate the Sirsi and Dynix client care sites. Karen Albright from SirsiDynix will be the liaison. Conrad extended a thank you to Thomas for his work.

V. Treasurer's Report – David Slater

UUGI started with \$17,224 in savings. The organization earned \$3971 for the 2006 conference. We received \$29,000 in member dues. We have \$35,000 on hand. The treasurer's report is posted on the UUGI web site.

VI. Committee Reports

Nominating Committee – Coleen Neary & Debbie Martin

Neary and Martin expressed thanks to all who ran for office. Here are the results:

*Incoming Chair: Mark Andrews (elected) and David Bavouset

*Secretary: Debbie Martin (unopposed)

*Program Chairs: Lissa Potter (elected), Dawn Peters, and Michael Bowden (elected)

*Member-at-large: Merry Bortz, Karen Eggert, and Kristen Valyi-Hax (elected)

Ad Hoc Wiki Committee – Holly Gordon:

The UUGI Executive Board gave this to Mack Lundy, Jane Wagner, Rob Brown, and Kurt Hadelor. People are contributing, and it is proving valuable. Contact Mack or Kurt to offer help with the design of the wiki.

2009 Joint Conference Committee – Rob Brown & Carla Clark:

This will be two separate conferences with common programs. UUGI Executive Board members first met with CODI in 2006. There has been a great deal of negotiation between the two organizations. We will not combine the two user groups. Both groups have signed a contract with ICM Events. The program officers will still be responsible for user programs. The UUGI Executive Board is excited about the 2009 conference. Things are coming together. ICM has sent out RFPs and is receiving bids. It will be somewhere in the Southeast U.S., and we are leaning towards Orlando. We should know in early to mid-April. We will post the results on the listservs and the UUGI web site. We won't use the term SuperConference in the future. All registrations will be handled away from SirsiDynix.

VII. Old Business

UUGI Website – Merry Bortz

The new UUGI website was unveiled in July 2006. It is independently run on an ISP contracted by UUGI. Bortz strives to make updates quickly. She is working on a new initiative to get accurate information on SIGs and Regional User Groups (RUG) on the site. She currently has pages linked to the Academic SIG and the Public SIG. There is a need for secure content, and she is working on secure members-only information. You can contact her at webmaster@uugi.org.

By-laws revision – Kristen Valyi-Hax

In 2006, UUGI members voted to change the by-laws of UUGI. The most significant change is how UUGI members will vote for changes in the future. Our old way of voting at the users' conference has proven to be inadequate given how the users' group has grown. The by-laws change now allows for only paid UUGI members to vote. We switched to electronic voting to control that more efficiently. Other changes include creation of a new Executive Board position, the member-at-large which is a liaison among UUGI & SirsiDynix and the SIGs and RUGs, and we added a fiscal year, which runs at the same time as the calendar year.

VIII. New Business – Holly Gordon

UUGI is going to form a new committee to talk about documentation. If any UUGI members are interested, please contact Holly Gordon or Mark Andrews. We have received a prototype of the new client care site.

IX. Future Conferences – 2008 Detroit

In 2006, Holly Gordon, Pia Jones from ICM, and Tom Gates from SirsiDynix went on site visits. They were seeking a city in the Midwest which was large enough to house the conference and hotel on one site. It needed to be affordable and convenient for travel. Being close to many SirsiDynix sites was also desirable. They decided that it would be held in Detroit on April 5-8, 2008.

Detroit was selected because the site had a lot of flexible meeting space, and it was easily accessible. It has fine restaurants and a food court, so there are menu choices for all budgets. It has excellent room rates, and they are updated and clean. It is easy to travel to Detroit. Finally, there are a lot of recreation options such as The Henry Ford, The African-American Museum, as well as other museums, shopping, and bars. SirsiDynix has contracted with ICM to help run this conference.

X. Outgoing Chair Report – Debby Conrad

This has been a busy year for the UUGI Executive Board. We are trying to reinvent ourselves. Jack Drost, the prior outgoing chair, resigned last summer. We have tried to communicate and to be forthcoming with information. We want the UUGI membership to be valuable.

The UUGI Executive Board met in Colorado Springs in August 2006 to discuss this conference. In an attempt to reduce the cost of the registration fee, the Executive Board decided not to serve breakfast. It would have added \$90 to the registration fee. The Broadmoor helped us come up with the idea of a breakfast area where items were available for purchase. We also offered a discounted registration rate to UUGI members. Any extra money that we receive from people who paid the full rate will be used to underwrite next year's conference. We also offered a members-only preconference, and we subsidize presenters' fees by \$200.

We have a new website which is hosted on an independent ISP. This makes it easier for us to post information quickly. We are hoping to offer more information on RUGs and SIGs, and members approved the creation of a new board member, a member-at-large who will act as an independent voice for RUGs and SIGs to SirsiDynix.

UUGI was an active participant for this conference, and we will be doing more next year. We helped pick the meals, and we worked at the registration desk. We will take over completely in 2009. This year, we are offering a first-time attendees lunch where UUGI Executive Board members will eat with people attending the conference for the first time. Executive Board members will advise them how to get the most out of the conference, and they will explain about UUGI.

This coming year, we would like to develop a policy and procedures manual for future Executive Boards. We want to give more support to the RUGs and SIGs. We did not

reach our goal of 600 members, but we did get 300 members, and we will try to increase that number this year. We do not have plans to offer an option to pay for membership with a credit card. We also do not plan to offer payment to us through SirsiDynix since that might jeopardize our non-profit status.

XI. Transfer of Office – Holly Gordon

It is going to be an exciting year ahead. We will be doing more to run future conferences and to communicate to users. We invite all members to volunteer.

XII. Adjournment

The meeting was adjourned at 11:00 a.m. MST