

**UUGI Executive Board**  
**June 22, 2006**

**MINUTES**

I. The meeting was called to order at 2:05 p.m. CST

Present: Debby Conrad, Debbie Martin, Holly Gordon, David Slater, Kristen Valyi-Hax, Natalie Palermo

II. Discussion of August Site Visit

Most people on the conference call have made their travel arrangements to Colorado Springs. Please send the itinerary to David Slater, and he will send reimbursement checks as soon as possible. Most are arriving in the mid-afternoon. We will have dinner together on July 31 at 7pm at the Macaroni Grill. We will be staying at the Sheraton. Reservations have been made, and next week, we will get our confirmation numbers from Karen Albright.

SirsiDynix has contracted with Pia to run a portion of the 2007 conference. Pia will be at our meeting.

Natalie has discussed with Karen the division of conference sessions between user group presentations and company presentations. Debby C. asked Natalie about the timeline for posting a call for proposals. Natalie and Rob will post the request by July 28, and presenters will have until Sept. 1 to send in their proposals. The executive board will try to figure out how many presentations we need for the user group.

V. CODI/UUGI Agreement

Debby C. asked if anybody had reviewed the agreement. A few members of the executive board stated that they had glanced at it. The executive board agreed that we need to discuss this more thoroughly than a conference call would allow, so we will bring up the subject at our meeting on August 1. Debby C. said that she would e-mail Elaine (CODI President) to say that we need more time to review the agreement.

III. Status of Website

Debby C. stated that the July 1 deadline was approaching rapidly and that we need to have something up soon. Mary Bortz had volunteered to work on the web site, but had not been contacted by any UUGI executive board members. We thought something was roughly available after the April phone call, but nothing has been presented.

David will open an account with XMission. Debby will e-mail Jack and will try to get Susan's (from Vanderbilt) e-mail from Dale Poulter. We will try to get something up by

July 1. We were not able to answer Dale's questions at this time. David's membership form is ready to go.

Natalie will make an announcement at ALA about the web site, stating that it will be available in early July. She will state that it is the site for membership applications, information for RUGs and SIGs, and other information.

Debby stated that she would welcome e-mails with suggestions on what should go on the UUGI web site.

#### IV. ALA

Natalie is ready to run the meeting, and the speakers are ready to go. Debby C. asked Natalie if she wanted to send a corrected agenda since Doralyn's announcement didn't mention SirsiDynix's Building a Better Community award. Doralyn does not want to coordinate the ALA meetings anymore.

Perhaps the executive board could solicit speakers from people who have given presentations at UUGI meetings and who are attending ALA. This way, the work is spread among the entire group rather than falling on one person's shoulders.

#### V. Pre-Conference Planning

Debby C. hasn't heard from Carla. We need to decide in August how we want to set up the pre-conference, including what topics we will offer and how much we will charge.

#### VI. Other

The executive board wondered when the Detroit conference would be announced. Holly will talk to Tom to find out when we can issue the joint announcement.

#### VII. Next Call

No call was scheduled since the executive board will be meeting in Colorado Springs.

#### VIII. Adjournment

The meeting was adjourned at 2:45 p.m. CST