

**UUGI Executive Board**  
**June 5, 2007**  
**Conference Call**

**MINUTES**

- I. Preliminaries: The meeting was called to order at 10:00 CST by Mark Andrews.

Present: Debby Conrad, Debbie Martin, David Slater, Carla Clark, Lissa Potter, Mark Andrews, Coleen Neary, and Michael Bowden. (Carla and Debby C. are non-voting members.)

This was a special meeting called to discuss the resignation of UUGI Chair Holly Gordon and items impacted by this announcement.

- II. Question: According to the by-laws is the Chair-Elect now the Chair?

After some discussion it was agreed, that while the by-laws are not clear, the intent is for the Chair-Elect (even without a year's experience) to become Chair if that position is vacated.

Motion by Michael B., seconded by Coleen N.: Is according to the by-laws the Chair-Elect now the Chair. Also that the by-laws be rewritten to make this explicit in the future.

Yes: Debbie Martin, Michael Bowden, David Slater, Lissa Potter, Coleen Neary, Mark Andrews. There were 0 no or abstaining votes.

- III. Question: What should be the procedure for electing/appointing a new Chair-Elect?

Lissa read section 4.4 of the by-laws:

“The Executive Committee shall appoint a person to complete the remaining term of vacant offices with the appointee having all of the rights and responsibilities of the office. To avoid the situation where the Chair shall not have had a year of experience on the Executive Committee prior to assuming the duties of the Chair, there shall be special rules for appointing a Chairperson-Elect if he or she is unable to complete their term. If the Chairperson-Elect resigns for whatever reason, the Executive Committee shall either (a) offer the position to the next runner-up in the election as long as that person has had a year's experience on the Executive Committee at some time in the previous 5 years; or (b) appoint either a current or past member of the Executive Committee as Chairperson-Elect. The preference shall be for (a).”

A discussion was held on this issue and the inconsistent way the by-laws are worded. David Bavousett did run for Chair-Elect and received votes from UUGI members. However he does not have any UUGI Executive Committee experience. It was pointed out that Mark also does not have prior experience on the committee. Carla Clark, a prior member of the UUGI Executive Committee, also volunteered to stand for the Chair-Elect position. Various alternatives to handle the filling of this position were discussed. It was agreed that whatever

method is chosen, it needs to be done as quickly as possible – probably within the next 1-2 weeks.

Motion by Michael Bowden, seconded by Lissa P.: To hold a special election for Chair-Elect.

Yes: Debbie Martin, Michael Bowden, David Slater, Lissa Potter, Coleen Neary, Mark Andrews. There were 0 no or abstaining votes.

Debby C. will work on compiling a list of prior UUGI Executive Committee members and then current officers will be asked to contact these people to see if they are willing to run. If they are, they will contact Coleen N. ASAP with their bio information and a photo. Coleen will then use the regular voting mechanism for UUGI members to vote for a new Chair-Elect. David B. will also be on the slate of candidates if he is still willing to run.

- VI. Question: How and where to announce Holly's resignation and next steps in filling the Chair-Elect position.

An announcement of Holly's resignation (using the wording that she submitted to the committee prior) and the call for prior UUGI Executive Committee members (within the past 5 years) that wish to stand for Chair-Elect will be posted on all the SirsiDynix listservs and on the UUGI website. Lissa will draft the wording of this announcement by 3 PM Eastern time today (5 June). Once it is tweaked, Coleen will send to the lists and Merry Bortz will be asked to post it to the website. It was felt that Holly had already notified Lebron at SirsiDynix of her resignation, but as a courtesy Mark will also contact Lebron with this information.

- V. Question: What is the status now of ALA and a meeting with the CODI officers.

A discussion was held concerning a possible revision to the plan agreed on during the last UUGI Executive Committee call on May 31<sup>st</sup> about UUGI officers meeting with CODI officers at ALA. Several alternatives were discussed.

Motion by Michael, second by Lissa, regarding an UUGI and CODI Executive Committee meeting at ALA by Michael B., second by Lissa P.:

- a. UUGI send Chair (Mark), Past-Chair (Debby C.), and UUGI Liaisons (Carla C. and Rob B.) to meet with CODI officers at ALA.
- b. Chair (Mark) will contact Colleen Medling of CODI to set this meeting up and discuss details.
- c. A formal meeting will be held with the four UUGI people listed above and the CODI executive officers. An informal meeting will be held with all UUGI Executive Committee members who are attending, or are nearby and can attend for the day. The additional UUGI Executive Committee members who may attend this informal meeting are: Coleen Neary, Michael Bowden and Lissa Potter.
- d. Coleen, Lissa, and Michael will be invited to attend as needed.
- e. Chair (Mark) will contact Lebron about arrangement for rooms/hotel and other details.
- f. UUGI will pay travel expenses, meals, hotel and any ALA associated expenses for all UUGI Executive Committee members requested to attend the ALA/CODI meeting.

Yes: Debbie Martin, Michael Bowden, David Slater, Lissa Potter, Coleen Neary, Mark Andrews. There were 0 no or abstaining votes.

- VI. Question: Does the committee wish to agree to the 09 joint conference changes suggested by our UUGI/CODI liaisons (Rob and Carla)? The change is to move the conference to Dallas at the Adams Mark in the spring of 09.

Motion by Debbie M., second by David: To agree to the changes for the 09 joint conference as suggested by the UUGI/CODI liaisons.

Yes: Debbie Martin, Michael Bowden, David Slater, Coleen Neary, Mark Andrews.

No: Lissa Potter. There were 0 abstaining votes.

It was agreed that we should get in writing from SirsiDynix that they are going to cover the majority of the up-front conference fees. Carla will contact CODI about the decision for 09. Carla will also contact Lebron about the SirsiDynix payments.

- VII. It was agreed that a committee needs to be established to review/rewrite the by-laws.

Meeting concluded at 10:50 CST.

Next call is scheduled for Tuesday, June 12<sup>th</sup>, at 10 AM CST to discuss items remaining from May 31<sup>st</sup> agenda, any outstanding ALA/CODI issues, and additional agenda items.

Minutes respectfully submitted by Debbie Martin